



How to Deal with Difficult People: Easy Strategies for Dealing with People You Can't Stand! (Office Skills Training Series)

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Difficult people are part of our everyday lives. We cannot ignore them and we cannot escape them. We might encounter them at work, in our personal lives and even in stores and in our neighborhood. The good thing is that it is often easy to deal with difficult people by taking some very easy yet extremely effective approaches to the problem. Dealing with Difficult People will show you how to identify which kind of person you are dealing with and how to figure out the best approach. No one approach will work on everyone and we show you how to pick the best approach or plan of action for your problems. We cover behavior issues, abuse and office problems as well as the legal aspects of dealing with difficult people. In other words, we cover it all. Dealing with Difficult People is written in an easy to read and understand format which allows the reader to gain the maximum benefit from the content. There is no special education or experience required to get the most from this book. Dealing with Difficult People is based on our self-paced training model which helps ensure that nothing is lost and that no one gets left behind. You train on your own schedule in order to make sure you get the results you desire.

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