



# Information Technology Concepts and Applications 2nd Edition

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This course text book combines three major topics: information technology terms and concepts, hands-on computer applications (spreadsheets and databases), and basic foundations for managing information systems courses. Designed to be used in a high school or college class where all three topics must be covered in a semester, this book fills the bill where other books usually only cover one of the three topics. More importantly, this book contains hundreds of hands-on assignments and examples that are designed to mimic real life applications of spreadsheets and databases instead of the unfeasible and useless examples often utilized in hands-on textbooks. Additionally, while designed to be used for Microsoft Access and Excel 2007 or 2010, the instructions and examples are carefully crafted to apply to many other spreadsheet and database applications.

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